NOTIFICATION OF MEMBERSHIP INTAKE PROCESS

In accordance with the constitution and bylaws of the National PanHellenic Greek Council and the Multicultural Greek Council, the Office of Greek Affairs must be notified prior to any chapter beginning any type of membership intake process. Awareness of membership activities is important to the office to ensure chapter adherence to the Georgia Institute of Technology and National Headquarters policies. The form must be submitted to your council advisor at least 10 business days before any membership intake process begins. *If the chapter does not intend to have a membership intake process, please complete the bottom portion of the form and turn it in by the end of the first month of the semester.*

The __________________________ chapter of ___________________________ (circle) DOES/ DOES NOT intend to have membership intake during the ________________ semester. We understand that should that decision change, we must notify the Greek Life Office in writing, with approval from the chapter advisor. We understand that if we engage in pre-pledging activities, not a part of the national process it will be reported to the National Headquarters, and will be subject to sanctions from Greek Life.

Date(s) of Recruitment/Informational __________________________________________________________________________

Date(s) of New Member Meetings _________________________________________________________________________________

Planned Initiation Date __________________________________________________________________________________________

New Member Presentation Date ______________________________________________________________________________________

Printed Name ___________________________ Signature ___________________________

Chapter President ____________________________________________________________ ___________________________

Membership Chair ___________________________________________________________ ___________________________

Chapter Advisor ______________________________________________________________ ___________________________

Updated 3/6/14